

# Law and Justice Commission

## MTU 8

### Minutes

September 13, 2011

#### Members Present:

Brent Wick	David Warner	Hugh Roop	Dale Newsome
Scott Schaefer	Pat O'Grady	Dale Sparks	Michael Reidy
Rusty Thomas	Mike Emery	Nichol Bleichner	Greg Scott
Rick Davis	Gordon Beck	Beth Kimmerling	

#### Staff Present:

Mark Kotte                      Denelle Hetrick

- I. Call to Order: Meeting was called to order by Chairman Wick at 1:05 p.m. at Heartland Community College in Normal, IL
- II. Roll call and establishment of quorum: Sign-in sheet passed around and quorum established.
- III. Motion was made by Emery and seconded by Newsome to approve June 7 meeting minutes – all in favor - motion carried
- IV. Financial Report: Motion to approve June, July, August expenses made by Newsome and seconded by Sparks – voice roll call vote taken with all voting yea – motion carried
- V. Correspondence
- VI. New Business
  - A. Director's report on September 7 & 8 State Training Board meeting
    1. Lead Homicide Investigator:
      - a. Waivers will come out once administrative rules are finalized. It is estimated this should be done in late October/early November. State Training Board is expecting approximately 90% will be eligible for approval. The Board said we can submit the list of those registered for our upcoming course to the Board office and they will let us know if any of the officers have submitted a waiver request which will be approved. That way, the officers who qualify for the waiver will know in advance of the course and can choose to cancel their registration if desired.
      - b. ILETSB stated officers attending the course and/or qualifying for a waiver will receive a numbered state certificate indicating that they have met the training requirement to be a Lead Death Homicide Investigator. The certificates will be issued directly by ILETSB, and not by the MTU's. The certificates will not be prepared and mailed out until the administrative rules have been written and implemented.
      - c. Coroners and assistants are not required to meet this training mandate. Therefore, if they attend the course, they will only

receive a certificate of training from the MTU, not a numbered state certificate

2. Basic training is currently at historically low numbers
3. It was reported that funding for FY2012 budgets is available. MTU's FY2012 budgets were approved.
4. Public Act 093-0327 – Replaces higher education Board member with Cook County Circuit Clerk
5. Public Act 097-0469 – Establishes minimum standards for police canine training
6. Sikich performed a financial cost analysis of PTI, WIU and SWIC. PTI was found to be the most expensive. WIU and SWIC were approved as residential programs.
7. Police licensing was discussed. The Director of ILETSB feels licensing is important. Some of the following are being considered at this point:
  - a. License would be good for 4 years.
  - b. \$50.00 per officer. Legislation would be written as officer would be required to pay the fee, not the agency
  - c. Annual firearms qualification
  - d. Required number of hours of training per year unknown as of yet
  - e. Background check every 4 years.

Schaefer stated these are only entry level thoughts of the Director at this point.

- B. FY2011 Final Fiscal Report – Director stated in reviewing a report comparing all the MTU's, MTU 8 generally put on more training with less training dollars. Hetrick reviewed the FY2011 Final Fiscal Report and stated the MTU would owe \$1,090.85 back the State for FY11. This amount is what remained in the Personnel Services line and cannot be transferred to another line item. The MTU earned \$434.55 in interest. This amount was transferred to the Instructor Contractual Fee line item. The MTU has yet to receive \$1,189.37 in outstanding accounts receivables. Hetrick stated these vouchers are currently at the Comptroller's office.
- C. The IT personnel at the State Training Board have taken on the task of updating the database several MTU's currently use. The updated ACCESS version should be completed shortly and installed.
- D. FY 2012 Dues – All dues have been received
- E. Results of budget meeting at ILETSB on August 2<sup>nd</sup> – Director stated the budget meeting was uneventful. The Chief Fiscal Officer for the Training Board stated all of the questions asked on the budget questionnaire sent out prior to the meeting were thoroughly answered by Hetrick so they didn't have many other questions. A preview of the new database was shown at the meeting.
- F. Audit – Director stated MTU 8 will be hiring Sikich who has performed our audits in the past. Sikich had the last contract with the State Training Board. The State Training Board is in the process of getting bids for a new contract. This has not been completed so the Board has stated the MTU's can hire an

auditor of their choice. Hetrick stated the field work is set to begin on January 24. The estimated cost of the audit is \$12,000-\$12,500. The MTU's portion will be approximately \$2,000 which will come out of local dues.

- G. Advisory Board meeting schedule – Wick stated he feels it would be appropriate to have bi-monthly meetings instead on quarterly meetings. He feels there are times when there is too much time in between meetings to conduct business effectively. Motion was made by Emery and seconded by Newsome to have bi-monthly meetings – all in favor – motion carried

## VII. Old Business

- A. Director stated MTU purchased two Glock simunition guns, which are located at Bloomington PD, and materials for Rapid Deployment with excess funds that remained at the end of FY 2011
- B. Reminder to all Police Chiefs, Deputy Police Chiefs and Sheriffs regarding State Mandated training – 20 hours annually (Public Act 94-354)
- C. PPCT Instructor Re-certification Instructor – Director stated there were three options: Lt. John Bennett, Charleston PD, who would charge \$720 + expenses; Sgt. Thomas Dworak, Wilmette PD, who would charge \$950 + expenses; and Jeff Elston who would charge \$600 for the 3-day course. Hetrick obtained written submittals from Bennett and Dworak. Kotte obtained a verbal quote from Elston. Emery stated he did not feel Elston should be considered as MTU 8 paid approximately \$700 to have him recertified in March. Emery stated it is difficult for him to believe Elston didn't know at that time he was going to retire and would benefit from the re-certification post retirement. Much discussion followed with some not agreeing with Emery's position while others agreed with the position. It was asked when the instructors' certification expired. Hetrick stated their certification expires mid-November. Hetrick also stated the MTU would only need to pay for a PPCT Instructor Trainer for one re-certification. Dave Quinn should be able to attend the PPCT Instructor Trainer Certification that PPCT usually holds once per year in the spring. Newsome asked if it is a possibility for MTU 8 to send those in need of re-certification to another MTU. Hetrick stated there is an Instructor Certification course in Ottawa in November and one in Mattoon in December. Motion was made by Bleichner and seconded by Emery to go with Plan A in which the MTU would send the instructors to a course outside of MTU 8. If this should not work out, go to Plan B in which one of the other two instructors, either Lt. Bennett or Sgt. Dworak, would be hired to instruct for MTU 8 – all in favor with the exception of Sparks, O'Grady and Davis who were opposed – motion carried

## VIII. Curriculum

- A. Troubleshooting Searches & Seizures, Sept. 17, 2011 (*Saturday*)
- B. Advanced Criminal Patrol Tactics, Oct. 7, 2011 – Low Enrollment
- C. Lead Homicide Investigator, Oct. 10 – 14, 2011
- D. Liability Management for Drug Investigations, Oct. 17 & 18, 2011
- E. Emotional Survival for Law Enforcement, Oct. 24, 2011
- F. Emotional Survival for Spouses/Significant Others, Oct. 24, 2011 1830 – 2030
- G. Practical Lie Detection, Oct. 25 & 26, 2011

- H. F.A.T.S. Simulator, Oct. 28 – Nov. 7, 2011. Available 24 hours a day in one hour training blocks. Two officers may go through at one time. Training will be held at the McLean Co. Sheriff's Office. Please check in at the Sgt.'s desk. Emery stated those attending the training may park in any police parking spot on the west side of the building. Smaller agencies, please contact MTU 8 to reserve a time for the training.
  - I. Supervision of Police Personnel, Nov. 7 – 18, 2011. **DEADLINE DATE: 09/30/11.**
  - J. Child Abuse Investigations, Nov. 8, 2011 (Enroll through MTU 8 – No fee for MTU 8 members)
  - K. Command & General Staff, Nov. 14 – 18, 2011
  - L. Domestic Abuse for Telecommunicators, Dec. 7, 2011
  - M. High Tech Investigations, Dec. 8, 2011
  - N. Iraq & Afghanistan – Not your Father's War, Dec. 16, 2011
- IX. No executive session was held
- X. Motion to adjourn made by Warner and seconded by Beck – all in favor – motion carried

**Next regular meeting will be held on Tuesday, November 1, 2011, at 1:00 p.m. at Heartland Community College, Room CCB 1406.**